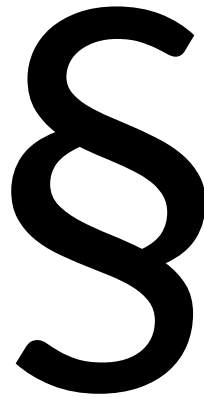




PROUVÉ



**#TERMS AND  
CONDITIONS  
OF COOPERATION**  
PRINCIPLES | ETHICS | SUCCESS

Valid from 01.06.2024.

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# 1. Who are we and how do we operate?

Prouvé operates on the basis of classic multi-level marketing.

By creating simple solutions, Prouvé supports its Partners with high-quality Products, an innovative Career Plan and a helpful team of specialists. At Prouvé we want our Partners to feel confident, so that they may focus on the activities that actually improve their life quality.

Prouvé views life from a different perspective, the vital feature of which is to create homogeneous development conditions for all Partners. To observe the rules guarantees stable and durable cooperation.

Prouvé Products are unique, carefully selected and created with passion. The satisfaction of our Partners is of essence to us.

Prouvé is set to strengthen the Brand's market presence and that of its Products. This constitutes the reason for creating the network of Partners, who shall then distribute the Products purchased for this purpose from Prouvé.

The Terms and Conditions of Cooperation are to clarify the principles of cooperation between Prouvé and its Partners. They indicate the rights and obligations arising from the cooperation with Prouvé, as well as the rules of conduct aimed at preventing improper or unlawful activities.

The Fees and Rebates granted by Prouvé are the result of Product sales. Each Partner is an independent contractor of Prouvé; their financial success depends on individual performance. Having this in mind, and regardless of their position in the Career Plan, all Partners are encouraged to sell Products on a monthly basis and keep due records thereto.

The Terms and Conditions of Cooperation and the Rules of Conduct cited in paragraph 5 constitute, together with the Career Plan, inseparable parts of the Agreement concluded between Prouvé and the Partner. By entering into an agreement with Prouvé, each Partner is obliged to read and comply with the Terms and Conditions of Cooperation, the Rules of Conduct and the Career Plan.

All Partners of Prouvé shall act in good faith and demonstrate integrity in their activities.

# 2. How to understand the terms we are using?

In the Application Form, the Agreement, the Terms and Conditions of Cooperation, the Career Plan and other documents, all capitalized terms shall have the following meanings:

1. **Partner Price** – a price at which Prouvé sells Products to the Partners. It is indicated in Prouvé online shop, available at [www.prouve.com](http://www.prouve.com) upon logging into the Partner Account.
2. **Customer** – a person purchasing Products from the Partner for consumption and to satisfy their own needs (end user of the Products).
21. **Regular Customer (Permanent Customer)** - a person purchasing Products directly from Prouvé, after previously creating a Permanent Customer Account on the Prouvé Website, who is not a Partner.
3. **Partner Account (the Account)** – an account in the computer system to which the Partner is granted access by Prouvé and may log in by using their username and password.
4. **Prouvé Brand (the Brand)** – the entirety of rights (including copyright and industrial property) to which Prouvé is entitled regarding trademarks and industrial designs, either reported or registered by Prouvé at the Polish Patent Office, the European Union Intellectual Property Office (EUIPO), the World Intellectual Property Organization (WIPO) or the patent office of the country concerned.
5. **Partner Number (the Number)** – a unique number given to a Partner upon signing of the Agreement.
6. **Number of Recommending Person (Sponsor Number)** – the number of a Partner designated as Recommending Person (Sponsor) in the Agreement.
7. **Welcome Package** – a selection of products or their samples, selected by Prouvé.
8. **Prouvé Partner (the Partner)** – an entity that is bound with Prouvé by the Agreement.
9. **Prouvé's Foreign Branch (the Branch)** – an entity bound with Prouvé by a distribution franchise agreement.
10. **Career Plan** – an inseparable part of the Agreement that sets out the rules for Fee and Rebate entitlements of the Partners, as well as the terms and conditions of eligibility for their subsequent levels.
11. **Products** – the products marketed by Prouvé under the same brand, including handouts and marketing items.
12. **Prouvé** – Prouvé spółka z ograniczoną odpowiedzialnością spółka komandytowa [a limited liability partnership] with its registered office at: ul. Wyścigowa 56H, 53-012 Wrocław, Poland; entered into the Registry of Companies by the District Court Wrocław-Fabryczna in Wrocław, Poland, 6th Economic Division of the National Court Register under the KRS no. 0000665414, NIP (Polish Tax ID no.) 8992810863, REGON no. 366657707.
13. **The Council of Ambassadors** – an advisory body, convened by the director of Prouvé and constituted by the Partners. Its operation and composition are specified in a separate document.
14. **Prouvé Website** – an online website owned by Prouvé, which includes the Prouvé Online Shop as well as the Partner Account

and Permanent Customer Account, accessible after logging in to the website at: [www.prouve.com](http://www.prouve.com).

15. **Prouvé Online Shop (Shop)** – a part of the Prouvé Online Service, accessible to Partners and Permanent Customers after logging in to the website at: [www.prouve.com](http://www.prouve.com), enabling Partners or Permanent Customers to enter into a sales agreement with Prouvé.
16. **Recommending Person (Sponsor)** – a Partner who has been designated in the Agreement as the Recommending Person (Sponsor) or has been designated by the Permanent Customer as the Referrer.
17. **Structure** – the Partners grouped under a determined Partner (i.e. Recommending Person), thus forming a network based on recommendations in such way that a Partner (Recommending Person) recommends the cooperation with Prouvé to an Applicant who, having become a Partner themselves, recommends it to the next Applicant, and so on.
18. **Agreement** – the distribution agreement concluded between the Partner and Prouvé, based on the application submitted by an Applicant and accepted by Prouvé. The Agreement, the Rules of Conduct and the Career Plan jointly determine the terms of cooperation between a Partner and Prouvé.
19. **Cooperation Agreement** – the agreement concluded between Prouvé and the Partner as a business entity. It governs the mutual rights and obligations of the parties.
20. **Application for a new account at Prouvé (the Application)** – the application form provided by Prouvé as an electronic or hard copy.
21. **Terms and Conditions of Cooperation (the Terms and Conditions)** – all rules set forth herein. They constitute an inseparable part of the Agreement and govern the terms of cooperation between the Partner and Prouvé, as well as the mutual rights and obligations of the parties.

Other definitions, written in the Terms and Conditions of Cooperation with capital letters, shall have the meaning specified in the Agreement or in the Career Plan.

## 3. How to open an account (i.e. enter into the Agreement)?

**3.1.** Eligible to become a Partner are:

- 1) a natural person of legal age (also one that runs a sole proprietorship),
- 2) a legal person,
- 3) a commercial partnership.

**3.2.** The Agreement may be concluded in one of the following forms:

- 1) In writing, by means of the Application template provided by Prouvé; the entity interested in signing the Agreement shall submit two correctly filled in and hand-signed copies of the Application to Prouvé (address: ul. Wyścigowa 56H, 53-012 Wrocław, Poland).
- 2) Electronically, via an online registration form available on [www.prouve.com](http://www.prouve.com). An entity interested in concluding the Agreement shall correctly fill in and submit electronically the Application form available online.

The entity to have submitted a correctly filled application form shall become an Applicant.

**3.3.** Prouvé hereby reserves the right to request the Applicant to submit additional documents deemed indispensable for the conclusion of the Agreement.

**3.4.** The Agreement shall be concluded and the Partner Account created:

- 1) (had the Application been submitted in writing:) upon signing of the correctly filled Application form by the representative of Prouvé,
- 2) (had the Application been submitted online:) upon the Applicant's acceptance of the activation link received from Prouvé at the indicated individual email address.

**3.5.** Conditionally, a natural person of at least 16 years of age and younger than 18 years of age (i.e. a minor) may become a Partner upon written consent of their legal representative. The Agreement with a minor may be concluded in writing only. In order to conclude the Agreement, the Application must be submitted to Prouvé in writing and in duplicate, accompanied by a due written consent of the legal representative. The Agreement shall be concluded upon signing of the Application by the representative of Prouvé.

**3.6.** Upon conclusion of the Agreement, the Partner is granted the individual Partner Number. Each Partner may have only one such number, unless otherwise provided by the Terms and Conditions of Cooperation or the Career Plan.

**3.7.** The Partner Number is not eligible for sale, transfer, encumbrance or any other legal action, either for payment or without payment.

**3.8.** Upon conclusion of the Agreement and creation of the Account, the Partner shall be enabled to log into Prouvé's computer system via [www.prouve.com](http://www.prouve.com) by typing their login (identification), i.e. the email address specified in the Application, and the password. The Partner shall not disclose the Partner Account's authorization data to any third party. The Partner shall be held liable for all consequences stemming from the password's disclosure. Prouvé shall take all technically available and reasonable steps to protect the data stored in the Partner Account against third-party access and interference, as well as against unauthorized use of the Partner Account.

**3.9.** Upon conclusion of the Agreement, the Partner shall be registered within the Structure directly under the Number of Recommending Person indicated in the Application. In case the Applicant has not indicated any Recommending Person, they may be registered within the Structure under the Number of Recommending Person designated by Prouvé. The same may occur when the registration within the Structure of Recommending Person indicated by the Partner is impossible or inadmissible.

**3.10.** Spouses who are also Partners of Prouvé may be registered only within the same Structure (as subordinates of each other).

**3.11.** A Partner must not be bound by an agreement with Prouvé's Foreign Branch while at the same time they are bound by the Agreement with Prouvé.

**3.12.** The Agreement shall not be concluded:

- 1) if the Applicant is already a Partner or Partner of a Branch,
- 2) if the Applicant used to be a Partner or Partner of a Branch and the Agreement was terminated due to the breach of cooperation rules (including the Terms and Conditions of Cooperation) or loss of trust on the part of Prouvé or its Branch, unless the Council of Ambassadors is consulted and Prouvé subsequently agrees to enter into the Agreement due to special circumstances,
- 3) if the Applicant has already been a Partner or Partner of a Branch, and the period of six months from the termination of the previous agreement has not expired,
- 4) if the Applicant provided false information in the Application form or did not provide required documents,
- 5) if there are other actual or legal circumstances preventing the conclusion of the Agreement with the Applicant.

**3.13.** Where the Agreement is concluded contrary to the provisions of 3.12. above, Prouvé is entitled to terminate the Agreement without notice. At the request of a Partner that has concluded the Agreement contrary to any of the provisions of 3.12 above, the Parties may conclude an agreement to terminate the first concluded Agreement and continue cooperation on the basis of the Agreement concluded later. The continuation of cooperation on the basis of the Agreement concluded later may take place not earlier than after 6 months from the termination of the first Agreement by mutual consent (grace period). The grace period shall not apply if the Recommending Person indicated in the first Agreement/ the Leader has given his consent.

## 4. Under what terms do we cooperate?

### 4.1. Rights and Obligations of the Partners

**4.1.1.** By cooperating with Prouvé, the Partner operates on their own behalf, at their own risk and for their own account.

**4.1.2.** By cooperating with Prouvé, the Partner shall perform all actions either personally or through their representatives, including proxies, to the extent specified by a power of representation issued in writing. It is prohibited to cooperate with Prouvé through or with the participation of alleged representatives (falsus procurator), i.e. under the name of another person or company.

**4.1.3.** Under no circumstances may the Partner act on behalf or in favour of Prouvé, unless otherwise expressly provided by an authorization in writing granted by Prouvé. The Partner shall not be bound with Prouvé by a consignment agreement, agency agreement, contract of employment or other similar agreement, under which the Partner would be authorized to act on behalf or in favour of Prouvé. The Partner must not mislead third parties by using terms which might suggest that they are authorized to act on behalf or in favour of Prouvé.

**4.1.4.** In their activities, the Partner may only use the title "Independent Partner of Prouvé". Additionally, in all external relations the Partner must not use titles other than "Brand Ambassador" or "Elite Brand Ambassador" that reflect the Partner's position within the Structure, based on the Career Plan.

**4.1.5.** By cooperating with Prouvé, the Partner shall in particular:

- 1) order and purchase Products from Prouvé and the documents confirming the sale are transferred to the Partner by Prouvé in electronic form,
- 2) acquire Customers on their own behalf and for their own account, in order to sell the Products purchased from Prouvé; collect product orders from Customers; conduct direct sales of the Products purchased from Prouvé to Customers with due diligence,
- 3) conduct marketing activities, including advertising and promotion of the Products with due diligence,
- 4) provide Customers with all information regarding the Products and present the Products and their functioning to Customers,
- 5) acquires Permanent Customers for the sale of Products.

**4.1.6.** Prouvé does not require storing the Products or maintaining any particular stock levels. Prouvé shall pay the Fees and grant Rebates based on Product sales.

**4.1.7.** the Partner is not obliged to act permanently as Prouvé's broker for Product recipient acquisition purposes.

**4.1.8.** Each Partner is obliged to conduct their activities pursuant to the conditions set out in the Agreement, the Terms and Conditions of Cooperation, including the Rules of Conduct, the Career Plan and all applicable laws. In view of the above, the Partner must not take any action directly or indirectly conflicting with or breaching the Terms and Conditions of Cooperation with Prouvé, including the provisions of the Agreement, the Rules of Conduct, the Career Plan, as announced to and acknowledged by the Partners under the pain of termination of the Agreement.

**4.1.9.** The Partner shall not undertake any fraudulent or illegal business practices.

**4.1.10.** The Partner is authorized to conduct marketing, promotional, advertising and informative activities by means of ready-made materials prepared for these purposes by Prouvé.

**4.1.11.** Should the Partner wish to use, in a manner other than the one specified in paragraph 4.1.10, the Prouvé Brand and company name, trade names, Product names, as well as information materials and photographs, the rights to which are held by Prouvé, they shall be required to obtain prior express consent from Prouvé. The consent must also stipulate the rules for such authorization, including the scope, manner, form and time frame of said use.

**4.1.12.** The rights and obligations arising from the Agreement and its inseparable annexes may not be transferred by the Partner in favour of any third party, save the following exceptions:

- 1) Death of the Partner and resulting substitution by their heirs under the conditions set forth herein,
- 2) If such action is permitted under the provisions of law.

**4.1.13.** The Partner may, at any time, resign from participating in the system organized by Prouvé by submitting a declaration to Prouvé.

**4.1.14.** Upon submission of an effective declaration referred to in paragraph 4.1.13., the Partner acquires the right to apply for selling back to Prouvé all sellable Products purchased previously from Prouvé for 90% of their purchase price. This also applies to instructional materials, samples and display packages purchased within six months preceding the date of resignation.

**4.1.15.** Should the Partner submit an application for selling back the Products to Prouvé as stipulated by paragraph 4.1.14., Prouvé is entitled to adjust the Rebate of that Partner- based on Career Plan if such Rebate was earned on the basis of the points awarded for the Products that were subsequently sold back to Prouvé. Should such adjustment reveal that the Partner availed of an undue Rebate, they shall return the equivalent of undue benefits.

## 4.2. Obligations of Prouvé

**4.2.1.** By cooperating with the Partners, Prouvé shall in particular:

- 1) Organize the network of Partners,
- 2) Sell and supply to the Partners the Products they should order under the conditions specified in the Terms and Conditions of Cooperation. The order must be feasible and reasonable,
- 3) Pay Fees and grant Rebates to the Partners, under the provisions of the Career Plan and the Terms and Conditions of Cooperation annexed to the Agreement.

**4.2.2.** Prouvé shall sell the Products to the Partners at the Partner Price and under the terms as determined in the Prouvé online shop, available on Prouvé's website upon signing into the Account.

**4.2.3.** The points are awarded by Prouvé to its Partners for purchases of certain Products. In each case, the score is indicated in Prouvé's online shop on [www.prouve.com](http://www.prouve.com), upon signing into the Partner Account.

## 4.3. Mutual obligations

The Parties to the Agreement shall inform each other of any change in data immediately, and no later than within 7 days from the date of the change.

## 4.4. Status of cooperation and its respective rights and obligations

**4.4.1.** Partners may cooperate with Prouvé as:

- 1) Recipient Partners (applies exclusively to Partners who commenced collaboration with Prouvé under the Recipient status before May 31, 2024), who:
  - a) shall purchase Products for their own use (alternatively for the needs of relatives),
  - b) may not be Recommending Persons,
  - c) are not required to purchase the Welcome Package.
- 2) Customer Advisors:
  - a) shall purchase Products for their own use (alternatively for the needs of relatives),
  - b) may be Recommending Persons,
  - c) are required to purchase the Welcome Package.
- 3) Entrepreneurs:
  - a) run a business in direct retail (distribution) of the Products and marketing services,
  - b) may be Recommending Persons,
  - c) are required to purchase the Welcome Package.

**4.4.2.** Recipients and Customer Advisors who run or engage in business undertakings are required to notify Prouvé of this fact in writing, with relevant documents attached and sent to Prouvé. Also, any and all changes to such data must be immediately reported.

**4.4.3.** The Partners are required to timely collect and pay for ordered Products. In the event of breach of this obligation, Prouvé may refuse to complete further orders for the Partner concerned. In case of failure to collect the ordered Products, the Recipient or Customer Advisor shall bear the direct costs of returning those Products. Prouvé may reduce the Partner's Rebate by the amount equivalent to the direct cost of return.

## 4.5. Rules of product sales by the Partners

**4.5.1.** The system of Product sales, organized by Prouvé, is a direct sale system. It means that retail activity is conducted exclusively in favour of Customers (end-users of the Products). In this regard, the Products may not be marketed in ways contrary to the nature of direct selling, i.e. through shops, boutiques, bazaars, marketplaces, as well as other organized retail or wholesale establishments, or in any other manner inconsistent with direct sales.

**4.5.2.** The Products offered by Prouvé meet the applicable legal requirements of the country in which they are acquired by the Partner. Prouvé shall not be held liable by the Partners or any third party for damages or claims arising as a result of or in connection with cross-border sales conducted on the territory of other countries.

**4.5.3.** The Partners are required to duly convey the information about the Products and their availability to their Customers. It shall be prohibited:

- 1) to attribute to the Products characteristics or properties other than those resulting from their specificity or those provided by Prouvé,
- 2) to sell expired or defective Products.

**4.5.4.** Prouvé shall not be held liable for acts or omissions of the Partners that may lead to improper use of the Products (i.e. contrary to their properties) resulting in Customers' claims against the Partners.

**4.5.5.** The sales of Products by the Partner shall be conducted in compliance with generally applicable laws, including the laws applicable to consumer sales.

## 4.6. Rules of creation and administration of websites and social media accounts

**4.6.1.** Prouvé offers the Partners to create Independent Partner Websites, as well as other tools to sell and promote the Products and opportunities for cooperation with Prouvé on the Internet. These applications are the sole approved digital tools through which the Partners may offer the Products for sale, as well as display images, information, logos, the Brand, and any other information to which Prouvé owns the rights.

**4.6.2.** With regard to paragraph 4.1.10. the Partners may create and maintain websites to publish information about Prouvé, the Products, as well as the opportunities of cooperation with Prouvé, provided that said websites:

- 1) Meet the requirements set by Prouvé in the Rules for Creation and Administration of Websites, available on [www.prouve.com](http://www.prouve.com) upon logging into the Account. More importantly, on such website (both the main site and the sub-sites) must appear noticeably, in a clear and readable form, the following: (I) That the website belongs to an Independent Partner, and their contact data; (II) That it is not an official Prouvé website; (III) That the official website of Prouvé is available at [www.prouve.com](http://www.prouve.com), and
- 2) Are previously verified by Prouvé for the fulfilment of the website requirements.

**4.6.3.** The Partner websites may only display such contents or hyperlinks that refer to Prouvé or its Products. These websites must not present contents or hyperlinks that violate the general provisions of law, the provisions of the Terms and Conditions of Cooperation, or are immoral, false or misleading.

**4.6.4.** The Partners shall not register domain names containing the word "Prouvé".

**4.6.5.** The Partners shall not create or run social media pages/ accounts with the name, logos, images, etc., which may be misleading as to whether they are official sites of Prouvé.

**4.6.6.** The Partners are not authorized to publish, in whatever form or outlet, any content or images, including photos and videos, that were previously published on the website of Prouvé, unless an

express consent for such publication is issued by Prouvé.

**4.6.7.** The Prouvé Brand may only be used in the formats made available by Prouvé on [www.prouve.com](http://www.prouve.com). The Brand must not be modified. The Partner may use the Brand only in the form of a page header or page footer, email signature, and only in their original formats.

**4.6.8.** Should the Partner undertake activities in the field of search engine marketing (e.g. by using Google Adwords), they shall adhere to the rules provided by Prouvé for Internet activity and consider the following:

- 1) Any advertisement must clearly indicate that it was created by an Independent Partner,
- 2) The word "Prouvé", the Prouvé Brand, as well as Product names must not be used as keywords.

# 5. What are our Rules of Conduct? What kind of activity is prohibited?

## 5.1. Rules of Conduct

The Partner, in their cooperation with Prouvé, shall operate in an ethical manner, i.e. they, without limitation:

- 1) shall present Prouvé products and the terms and conditions of cooperation with Prouvé honestly and thoroughly, shall not mislead potential buyers as to the origin of the Products, their qualities, etc., and they shall not mislead potential Partners as to the terms and conditions of cooperation;
- 2) shall use only the materials provided or unequivocally approved by Prouvé when presenting the Products or terms and conditions of cooperation;
- 3) shall not resort to dishonest, misleading practices during the sales of Products or when recommending cooperation with Prouvé, including unlawful market practices or unlawful comparative advertising;
- 4) shall sell Products only directly and avoid all forms of sales that are contrary to the nature of direct selling;
- 5) shall process Customers' orders conscientiously and on time and will allow Customers to exercise their rights;
- 6) shall, in their relationships with other Partners, comply with the principles of mutual respect, honesty and shall not undertake any action aimed at poaching Partners from the Structure of another Partner or incite them to stop working in another Partner's Structure;
- 7) shall comply with the provisions of the Agreement, Terms and Conditions of Cooperation, Career Plan and other terms and conditions of cooperation disclosed and known to Partners, and with generally applicable laws.

## 5.2. Prohibited Acts

**5.2.1.** The following acts shall be deemed as prohibited in the course of cooperation between Partners and Prouvé:

- 1) acts or omissions that breach the Terms and Conditions of Cooperation, including Rules of Conduct;
- 2) sponsoring new Partners without their knowledge and without their entering into the Agreement;
- 3) sponsoring nonexistent individuals (entities);
- 4) buying Products on behalf of another Partner without their knowledge and consent;
- 5) buying Products in quantities exceeding the current needs, including sales needs, or inciting other Partners to do so;
- 6) selling Products to other individuals (entities) for reselling and entrusting third parties with the selling of Products;
- 7) selling and displaying Products in any retail outlet (including shops, newsagents, stalls, markets) and selling Products in any form that is contrary to direct selling;
- 8) using, circulating, or selling any marketing, advertising, promotional, information materials that have not been provided by Prouvé and that contain the Prouvé Brand, Prouvé name, trading name, Product names, or any information materials or pictures copyrighted by Prouvé without obtaining Prouvé's consent beforehand;
- 9) using other names within the Structure than provided in the Career Plan, created on the basis of cooperation with Prouvé, and for purposes related to selling Prouvé products or providing marketing services for the Prouvé Brand;
- 10) operating the website in a manner that violates the provisions of 4.6.2. and 4.6.3. above.

## 5.3. Consequences of the failure to comply with Rules of Conduct or carrying out prohibited acts

**5.3.1.** The breach of any provisions of 5.1. or 5.2. above shall constitute grounds for Agreement termination without the termination notice with immediate effect.

**5.3.2.** Should any doubts arise regarding the Partner's compliance with the Rules of Conduct or undertaking any acts prohibited in the course of cooperation with Prouvé, the Council of Ambassadors shall convene to establish the facts and issue an opinion.

# 6. How do we process and protect personal data?

**6.1.** The controller of personal data is Prouvé a limited liability company, a limited partnership; main office address: Wyścigowa St. 56H, 53-012 Wrocław, entered in the Register

of Entrepreneurs in District Court – Fabryczna in Wrocław, VI Economic Department of National Court Register under KRS number: 0000665414, NIP: 8992810863, REGON: 366657707.

**6.2.** Prouvé processes Partners' personal data in compliance with generally applicable laws, including Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (hereinafter referred to as „the Regulation”) and the Act of 10 May 2018 on the personal data protection (Journal of Laws of 2018, item 1000) (hereinafter referred to as „the Act”).

**6.3.** Prouvé processes its Partners' personal data for the following purposes: performance of the Agreement and its annexes, i.e. Terms and Conditions of Cooperation and Career Plan, including the organization of Partners' networks, maintaining contacts with Partners, organization of programmes (loyalty or incentive programmes), ordering Products by Partners, carrying out financial settlements, documentation of business transactions, score keeping, calculation of Rebates and Remuneration and recording them, and as evidence during the limitation period

6.4 Prouvé processes Partners data for the duration of the Agreement, and after its completion for the periods specified in the Act of 29 September 1994 about accounting (ie: Journal of Laws of 2016, item 1047), as well as periods of storage of documentation constituting archival material or non-archival documentation.

**6.5.** In order to implement the Agreement or other activities related to the provision of its services or the sale of its Products, Prouvé has the right to transfer Partners personal data to the following groups of recipients: (I) persons authorized by Prouvé, i.e. employees and associates who must have access to these data to perform their duties, (II) to processors to whom Prouvé will entrust data for processing i. e. companies providing for Prouvé IT services, accounting Office, law company, franchisees of Prouvé, training companies cooperating with Prouvé, companies organizing meetings, events for Partners, (III) other recipients of the data such as carriers (companies courier) support Prouvé or banks.

**6.6.** Prouvé declares that pursuant to Article 28 of the Regulation entrusts the Partner with processing personal data of other Partners or Permanent Customers in the scope and for the purpose specified by the Agreement and Terms and Conditions of Cooperation, and the Partner shall process the entrusted data in compliance with the generally applicable laws. Prouvé entrusts the Partner or Permanent Customers with the following personal data of other Partners: (I) name and surname (II) the Partner Number, (III) e-mail address, (IV) phone number, (V) date of the creation of the Account, in order to perform the provisions of the Agreement, Terms and Conditions of Cooperation and Career Plan and to authorize the Partner to process this data in particular in their IT system.

**6.7.** The Partner shall in particular: (I) process the personal data entrusted by Prouvé only in the scope and for the purpose specified



in 6.6 above, (II) immediately return the entrusted personal data when they finish the cooperation with Prouvé and to remove such data from any electronic data storage devices on which the Partner saved the data.

**6.8.** If any files sent contains personal data, such files shall be protected by cryptographic means of personal data protection when sent over a public network.

**6.9.** Prouvé shall be entitled to control the security measures applied by the Partner to protect personal data. The Partner shall enable Prouvé to carry out such a control immediately after receiving notice of it.

**6.10.** Each Partner shall have the right to access their data and receiving a copy, correct them, remove them, restrict its processing, object to the processing, and to transfer the data.

**6.11.** In the case that the Partners data are processed by Prouvé on the basis of their consent, at any time, the Partner can raise an objection or withdraw their consent to have their personal data processed.

**6.12.** Prouvé Partners can transfer data outside the European Economic Area, i. e. to Prouvé franchisees, however, we ensure that in such a situation Prouvé guarantees a high degree of protection of personal data. These guarantees arise in particular from the obligation to use standard contractual clauses adopted by the Commission (EU) or participation in the 'Privacy Shield' program established by Commission Implementing Decision (EU) 2016/1250 of 12 July 2016 pursuant to Directive 95/46/EC of the European Parliament and of the Council on the adequacy of the protection provided by the EU-U.S. Privacy Shield (notified under document C(2016) 4176).

**6.13.** The Partner has the right to file a complaint to the President of the Office for Personal Data Protection.

## 7. What do we do in case of inheritance?

**7.1.** Should the Partner cooperating with Prouvé as a natural person die (including a natural person operating as a sole proprietor), general rights and obligations under the Agreement (and other documents related thereto) are transferred to the heir, subject to the clauses below.

**7.2.** If there is more than one heir, general rights and obligations referred to above is transferred only to one of the heirs, either indicated by all eligible heirs by means of a declaration in the form of a notarial deed or in writing with signatures certified by a notary public, or by means of a court ruling.

**7.3.** In order for the transfer of general rights and obligations to the heir to be successful, the heir must submit to Prouvé an application

in writing accompanied by one of the documents referred to in 7.2. above not later than within 3 months from the opening of the inheritance.

**7.4.** If the person referred to in 7.3. above is already a Partner, from the moment of taking over the general rights and obligations of the deceased they may cooperate with Prouvé using their previous Partner Number and the Partner Number of the Partner to whom they succeeded.

## 8. What is Confidential information and how do we protect it?

**8.1.** "Confidential Information" shall be all the data included in the reports about the Structure and available after signing in to the Partner Account, as well as information that constitutes a trade secret of Prouvé, that is non-disclosed technical, technological, organizational information belonging to the company or any other information bearing business value in relation to which Prouvé undertook necessary measures to keep them confidential, and any other information that Prouvé identified as confidential (including by using the terms "For internal use only", "Prouvé Partners only").

**8.2.** The Partners shall keep Confidential Information secret and shall not use it for other purposes than increasing the sales of Product or cooperating with the Structure.

**8.3.** The Partner may not transfer, use or disclose Confidential Information to third parties (except for other Partners) without obtaining Prouvé's consent in writing.

## 9. When does the Agreement expire, when can it be suspended or the Agreement or cooperation terminated?

### 9.1. Expiration of the Agreement

**9.1.1.** The Agreement expires when:

- 1) the Partner who is a natural person dies, subject to 7 above;
- 2) (removed);
- 3) liquidation proceedings concerning the Partner who is a legal person or a commercial company are launched;

- 4) Prouvé receives a declaration from the Partner stating that they have withdrawn from the system organized by Prouvé and referred to in 4.1.13 above;
- 5) one year (calculated from the date of entering into the Agreement and next from the date of last Order) lapses without the Partner purchasing Products from Prouvé worth at least 100 points.

## 9.2. Temporary termination (suspension) of the Agreement

**9.2.1.** Prouvé shall be entitled to temporarily terminate (i.e. to suspend) the Agreement with the Partner without notice, if the Partner violates the Agreement, Terms and Conditions of Cooperation, including Rules of Conduct, Career Plan or other binding terms of cooperation provided by Prouvé and known to the Partners, or if they do not discharge their obligations towards Prouvé.

**9.2.2.** The temporary termination (suspension) can remain in place until the facts are clarified, provided that the total period of temporary termination shall not exceed six full calendar months counting from the month following the month in which Prouvé's notice of temporary termination was delivered to the Partner.

**9.2.3.** During the period of temporary termination (suspension) of the Agreement, the Partner Number shall remain in its previous place in the Structure, but the Partner and Prouvé are not bound by the Agreement and the annexes thereto.

**9.2.4.** If, before the the period of temporary termination (suspension) lapses, the Partner and Prouvé reach an agreement regarding further cooperation, the Partner and Prouvé make an Agreement, and the Partner reclaims their previous Partner Number and remains in their previous place in the Structure. If no agreement is reached, the Agreement terminates as of the last day of the temporary termination period.

## 9.3. Termination of the Agreement

**9.3.1.** The Agreement can be terminated with a one-week notice, taking effect as of the end of the calendar month:

- 1) by the Partner,
- 2) by Prouvé for an important reason, i.e.: loss of trust, breach of 4.1.4, 4.1.5, 4.1.9, 4.1.11, 4.5.3, 4.5.5, 4.6.2 - 4.6.8 of the Terms and Conditions of Cooperation by the Partner; if it is the Entrepreneur that is the addressee of the notice, it is not required to provide an important reason. The Partner may file a motivated request to withdraw the notice of termination. In considering the request, Prouvé shall consult with the Council of Ambassadors.

**9.3.2.** A Partner who would like to begin cooperation with a Prouvé Branch using their previous Number should submit a relevant declaration stating such intention and enter into an agreement with a Prouvé Branch within 14 days from the termination of the Agreement with Prouvé.

**9.3.3.** The Agreement can be terminated by Prouvé without notice, if the Partner breaches the terms of cooperation laid down by the Agreement, Terms and Conditions of Cooperation, Career Plan, including the following:

- 1) concluding the Agreement contrary to the provisions of 3.12. of the Terms and Conditions of Cooperation, subject to the provisions of 3.13. of the Terms and Conditions of Cooperation;
- 2) the failure to inform Prouvé about the changes to the Partner's legal status, including the changes to the scope of their business, suspension of business or closure of business and to their current tax status,
- 3) irregularities in the Rebates or Remunerations caused by placing a fake order by the Partner which has led to a return of Products and the purpose of which was to obtain undue benefits or additional benefits from Prouvé,
- 4) doing business or placing orders on behalf of or for account of third parties, especially without their knowledge and consent,
- 5) engaging in activities (regardless of their form) that compromise Prouvé's interests, good reputation, market position, or image,
- 6) engaging in activities the purpose of which is for the Partner (Partners) to stop operating in their previous place in the Structure and start operating in another place in the Structure or the Partners network—in person or by an unauthorized agent, i.e. using a name of another individual or company,
- 7) violating any provisions of 5.1 or 5.2 of Terms and Conditions of Cooperation,
- 8) using personal data in a manner non-compliant with the Terms and Conditions of Cooperation, entrusting the processing of personal data (outsourcing) to a third party without the consent of Prouvé or failure to stop processing personal data incorrectly, despite a relevant demand made by Prouvé.

## 9.4. Obligations after the termination of the Agreement

The termination of the Agreement, reasons notwithstanding, does not exclude or limit the Partner's liability to Prouvé.

## 9.5. Partner Number after the termination of the Agreement

If the Agreement is terminated, regardless of the reason, except for the circumstances specified in 7 above and except for the transfer of general rights and obligations to another Partner pursuant to 4.1.12(2), the Partner Number remains in its previous place in the Structure, and Prouvé can dispose of it at its discretion, whereby the disposal of such Partner Number by Prouvé is preceded by consultation with the Council of Ambassadors or the Recommending Person.

# 10. What else should you know?

**10.1.** The Agreement has been made for an indefinite period of time.

**10.2.** The Terms and Conditions of the Cooperation constitute an annexe to the Agreement and lay down the terms of cooperation between Prouvé and the Partner.

**10.3.** Prouvé shall be authorized to amend the Terms and Conditions of Cooperation, Career Plan, and other documents regulating the terms and conditions of cooperation between Prouvé and the Partner for important reasons, such as the necessity to: (I) adjust the provisions contained in the documents to the applicable laws, (II) modify the method of determining/calculating Rebates and Remunerations, (III) implement changes in Prouvé's IT system used to serve the Partner network, (IV) regulate those terms and conditions that raise doubts or are contentious as far as their application by Partners is concerned, (V) implement organizational or legal changes in Prouvé, however, a change to Prouvé's legal form or a change of the name shall not constitute an amendment of the Agreement or Terms and Conditions of Cooperation.

**10.4.** Introducing changes referred to in 10.3(II) or (IV) shall be subject to previous consultation with the Council of Ambassadors.

**10.5.** Prouvé shall inform the Partner about each change by means of mail, Message inbox available on the Partner Account after signing in, or via e-mail sent to the address provided by the Partner who, within 14 days from obtaining the information, shall have the right to file a declaration in the form prescribed by the law refusing to accept the change proposed by Prouvé. The refusal shall be construed as a termination of the Agreement by the Partner with the notice period. If the Partner does not file any declaration within this period, it shall be construed as a consent to the proposed changes.

**10.6.** The headers used herein are for reference purposes only and shall not be taken into account in the interpretation of the Agreement and Terms and Conditions of Cooperation or the Career Plan.

**10.7.** In matters not provided for in the Agreement, Terms and Conditions of Cooperation, Career Plan, generally applicable Polish laws apply.



PROUVÉ

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